

Meopham Parish Council

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To Members of the Complaints Committee of Meopham Parish Council

You are hereby summoned to attend a meeting of the **Complaints Committee** of **Meopham Parish Council** on **Monday 21 September 2026** at **8.30pm** to be held in Meopham Village Hall, Meopham. Papers have been circulated for items marked with (*)

Yours faithfully

Lisa Winter

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Clerk and Responsible Financial Officer

Date of Issue: Tuesday 15th September 2026

AGENDA

1. **To elect the Chairman**
2. **Apologies for Absence:** To receive and accept apologies for absence
3. **Declarations of Members' Interests:** To receive declarations of pecuniary and non-pecuniary interests for this meeting

CLOSED SESSION

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Committee resolves that, due to the confidential nature of the business to be transacted, namely the consideration of a formal complaint received from a member of the public, the public and press be excluded from the meeting.

4. **Complaint:** To consider a formal complaint from a member of the public and determine the appropriate action in accordance with the Council's Complaints Procedure (*)