# Meopham Parish Council

St Johns Centre, Wrotham Road, Meopham, Kent, DA13 0AA - **Tel:** 01474 813779
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LOCAL COUNCIL AWARD SCHEME FOUNDATION

A Civility & Respect Pledge Council

**To Members of the Complaints Committee of Meopham Parish Council**

You are hereby summoned to attend a meeting of the **Complaints Committee** of **Meopham Parish Council** on **Monday 30 November 2026** at **6.00pm** to be held in **Meopham Green Baptist Church, Wrotham Road, Meopham, Kent, DA13 0QA** (Parking available at the rear of the building). Papers have been circulated for items marked with (*)

Yours faithfully

Amy Brown

**Amy Brown**
**Deputy Clerk**
**Date of Issue:** Friday 20th November 2026

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**AGENDA**

1. **To elect the Chairman**
2. **Apologies for Absence:** To receive and accept apologies for absence
3. **Declarations of Members' Interests:** To receive declarations of pecuniary and non-pecuniary interests for this meeting

**CLOSED SESSION**

**Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Committee resolves that, due to the confidential nature of the business to be transacted, namely the consideration of a formal complaint received from a member of the public, the public and press be excluded from the meeting.**

4. **Complaint:** To consider a formal complaint from a member of the public and determine the appropriate action in accordance with the Council's Complaints Procedure (*)